

THE CORPORATION OF THE TOWNSHIP OF PRINCE
REGULAR MEETING
MINUTES

DATE: July 13th 2010
TIME: 7:05 p.m.
PLACE: Prince Township Community Centre
Council Chambers
CHAIR: Reeve L. Madonna
PRESENT: Councilor R. Amadio
Councilor K. Lamming
Councilor R. Williamson
Councilor D. Yanni
STAFF: B. Coughlin, CAO/Administrator

1. CALL TO ORDER

Reeve Madonna called the meeting to order.

2. DISCLOSURE OF INTEREST

None.

3. ADOPTION OF AGENDA

Resolution No. 2010-103

MOVED BY Councilor K. Lamming
SECONDED BY Councilor D. Yanni

Resolved that the Agenda of the Regular Meeting of Council held July 13th 2010 be approved as submitted.

CARRIED

4. MINUTES OF THE PREVIOUS MEETING

Resolution No. 2010-104

MOVED BY Councilor D. Yanni
SECONDED BY Councilor K. Lamming

Resolved that the Minutes of the Regular Meeting of Council held June 22nd 2010 be approved as submitted.

CARRIED

5. QUESTIONS AND INFORMATION ARISING OUT OF THE MINUTES

The Administrator noted that the Conservation Authority had been contacted in regards to the work occurring on the property next to the Fire Hall, and that although permission to continue had been granted, a formal permit would be issued as well.

6. PETITIONS AND DELEGATIONS

None.

7. REPORTS OF MUNICIPAL OFFICERS AND COMMITTEES

a) Administrator – Animal Control Officer

The Administrator presented Council with a report regarding the Animal Control Officer and the steps necessary to ensure she is able to process fines when necessary. Council discussed the report, as well as the possibility of increasing the fines associated with contravention of By-Law 2001-3. The Administrator suggested that a review of the Fees By-Law could be made; Council agreed. Council also asked that this be advertised in the municipal newsletter.

Resolution No. 2010-105

MOVED BY Councilor K. Lamming
SECONDED BY Councilor D. Yanni

Resolved that the Council of the Township of Prince hereby appoint Stephanie Moore as By-Law Enforcement Officer for the Township of Prince, for the sole purpose of enforcing sections 3,4,5,6,8,9,10,11,14 & 15 of By-Law 2001-3.

CARRIED

b) Administrator – Draft Open-Air Burning By-Law

The Administrator presented Council with an updated draft of the proposed open air burning by-law, and asked for comments. Council discussed the by-law, in particular the sizes of burning piles in Section 3.3 as well as the times of year for burning of leaves. The Administrator noted that she would asked the advisor for the Office of the Fire Marshall for clarification.

c) Administrator – Building Permit Updates

The Administrator presented Council with a brief report outlining the building permits issued from January to date. Council briefly discussed the report, in particular that of the solar panel project.

Resolution No. 2010-106

MOVED BY Councilor R. Williamson
SECONDED BY Councilor R. Amadio

Resolved that the Council of the Township of Prince accept the Administrative Report regarding Building Permits as information.

CARRIED

d) Administrator – Human Resources Manual Update

The Administrator presented Council with information regarding the proposed Human Resources manual for municipal employees. She presented Council with a draft of the current policies, and asked for feedback in the coming weeks.

e) Administrator – Solar Project

Reeve Madonna noted that he had received a proposal for a solar panel project to be placed on the roof of the Community Centre. Council discussed the feasibility of such a project for the future, and what would be required in regards to permits and financial considerations. The Administrator noted that similar capital projects would be discussed at the upcoming conference of the Association of Municipalities of Ontario in August, and she would report back to Council with more information.

8. MOTIONS AND NOTICE OF MOTIONS

None.

9. BY-LAWS

None.

10. CORRESPONDENCE

- a) Association of Municipalities of Ontario – Task Force Continues Partnership Building
- b) Ministry of Municipal Affairs and Housing, Association of Municipal Managers, Clerks and Treasurers of Ontario, Association of Municipalities of Ontario, and Student Vote – Student Vote and Local Government Week October 17-23 2010

c) Ontario Heritage Trust – 2010 Volunteer Recognition Programs

d) Municipal Employers Pension Centre of Ontario – OMERS Update
Council briefly discussed this item, noting that it would affect both employees and the municipality.

11. MINUTES OF BOARDS AND COMMITTEES

a) Sault Ste. Marie Region Conservation Authority – May 18th 2010 Meeting Minutes

12. NEW BUSINESS

The Administrator reminded Council that there would be a Committee of Adjustment meeting held Wednesday, July 21st, and also advised that the 2010 Final Tax Bills would be mailed out during the upcoming week.

13. CLOSED SESSION

Resolution No. 2010-107

MOVED BY Councilor R. Amadio
SECONDED BY Councilor R. Williamson

Resolved that the Council of the Township of Prince hereby go into closed session to discuss matters relating to:

1. Personal matters about an identifiable individual, including municipal or local board employees; and

Further be it resolved that should the closed session be adjourned, Council may reconvene in closed session to continue to discuss the same matter without the need for a further authorizing resolution.

CARRIED

Council then came out of closed session.

Resolution No. 2010-108

MOVED BY Councilor R. Amadio
SECONDED BY Councilor R. Williamson

Resolved that the Council of the Township of Prince hereby come out of closed session, the time being 8:18 p.m.

CARRIED

14. ADJOURNMENT

Resolution No. 2010-109

MOVED BY Councilor R. Williamson
SECONDED BY Councilor R. Amadio

Resolved that the Council of the Township of Prince hereby adjourn until August 10th 2010 or the call of the chair.

CARRIED